



**St Giles on the Heath with Northcott Hamlet
Parish Council**

“Working with you, For you”

MINUTES OF THE PARISH COUNCIL MEETING HELD ON

Tuesday 8th July 2025 at 7.00pm

Parish Councillors Present: Cllr Atkinson (Chairman), Cllr K Hamlyn, Cllr Bowyer, Cllr Fisher, Cllr Williams, Cllr Paulger, Cllr Dimmock, Cllr Russell, Cllr Stott (Co-opted under item 4)

In attendance: Clerk Kayleigh Walker, District Cllr Gibson, members of the public: 2

1. PUBLIC SESSION

1.1 No questions.

2. RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr Curtis - apologized accepted.

2.2 None.

3. MINUTES

3.1 Minutes of the meeting held May 27th, 2025, were previously circulated. Proposed by Cllr Paulger as a true record of the meeting, seconded by Cllr Bowyer and agreed by all. The Chairman signed a copy.

4. CO-OPTION OF COUNCILLORS

The Clerk advised one application for co-option had been received and this had been shared with councillors ahead of the meeting. Cllr Russell proposed the applicant (Ann Stott) was co-opted on to the council and this was seconded by Cllr Fisher and agreed by all Councillors. The Clerk provided Ann with the necessary paperwork and she was welcomed to the Councillors table.

5. MATTERS ARISING

5.1 None.

6. REVIEWING ONGOING MATTERS AND CORRESPONDENCE

6.1 County Cllrs Report - None.

6.2 District Cllrs Report - Cllr Gibson asked the Chairman to update him on the playground project which she did, confirming that some items had been removed as they were beyond economic repair, some repairs had taken place and it is hoped that £5000 will be received as S106 money from the new Sladesmoor development. Cllr Gibson advised that he has received further complaints about the parking system at Roadford Lake and is encouraging people to report issues to him so that he can assist them with resolving any mistakes. Cllr Gibson shared details of the new Broadheath Ward FaceBook page he has set up for sharing information and asked the Clerk to share it on the St Giles page. Cllr Gibson reported that he is now in his 3rd year at Torridge District Council and is able to contribute a lot more and is doing his best to challenge finance decisions and money wasting. He finished by reporting on the Levelling Up Fund advising that discussions were ongoing with regard to the land development in Holsworthy for the agri-centre.

6.3 Website Hosting and email addresses - The Clerk confirmed that two new email addresses had been set up for the Chair and Vice Chair of the council. The Clerk also advised that the current website host was closing his business and a new site and host is now required. Cllr Williams had previously offered to help with this and shared a draft version of a new site that he can host himself for a reasonable fee in the region of £150-200 per year. Councillors agreed this would be the best way forward and most cost effective and user friendly for the council. Cllr Paulger proposed that council proceed with Cllr Williams service, seconded by Cllr Fisher and agreed by all. The Clerk and Cllr Williams will liaise with the current host to transfer over the data.

6.4 Graveyard land - The Clerk shared advice from NALC ahead of the meeting which advises that the parish council does not have a duty to provide or fund land but can choose to do so if it is feasible. Cllr Hamlyn said that he had forwarded this information to Mr Thorne. Councillors consulted on the matter and agreed that they are not in a financial position to purchase land and instructed the Clerk to respond to the letter from the Parochial Church Council with the information sourced. Motion proposed by Cllr Bowyer, seconded by Cllr Stott and agreed by all.

6.5 Additional grass/hedge cutting - Cllr Paulger suggested that the hedge at the top of the playing field should be cut as it is obstructing the pathway. Cllrs discussed obtaining contractor quotes however Cllr Dimmock and Cllr Williams agreed to undertake the task voluntarily and District Cllr Gibson offered to provide a dumpy bag for the waste. The Clerk will seek clarification from TDC as to whether the parish council can obtain and utilise a green waste bin for future maintenance.

Chairman Sign and date1.....



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7. PLANNING

7.1 Decision for 1/0923/2024/REMM - 20th June 2025 Reserved matters application for Access, Appearance, Landscaping, Layout and Scale for a residential development (up to 12 dwellings) pursuant to 1/1052/2020/OUTM Land Adjacent Lower Sladesmoor Crescent, n - permission granted. - Acknowledged.

8. REVIEWING PROGRESS OF COMMUNITY ACTION PLAN

8.1 Parish Meeting - Cllr Atkinson reported that the speedwatch team had carried out their first session at the approved location in Chapmans Well on 02/07. Monitoring traffic from the Holsworthy direction they recorded 116 cars, 3 of which were driving over the speed limit with the highest speed recorded at 54mph. The next session will take place in the village on 11/07. Cllr Atkinson reiterated that new members were still required to ensure regular sessions can take place.

9. FINANCES

9.1 Authorisation of expenses – Coronation Hall hall hire for meeting £18, grass cutting £480, playground bins £198.85, postage £0.87, playground repairs £2508 inc VAT. Accounts proposed for payment by Cllr Hamlyn, seconded by Cllr Russell and agreed by all.

9.2 Current account as of 3rd July 2025 - £9785.70.

9.3 Monthly budget sheet – circulated for Cllrs information only.

10. NEXT PARISH COUNCIL MEETING

10.1 Next Parish Council Meeting to be held Tuesday 26th August 2025 7:00pm.

11. CLOSE

11.1 Meeting closed 8pm.